

Insert report title here

Date: 10th June 2024

Report of: Principle Corporate Governance Manager

Report to: City Solicitor

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

This report recommends an amendment to Rule 5.4.4 of the Executive and Decision Making Procedure Rules to correct a typographical error.

Recommendations

- a) Amend the Executive and Decision Making Procedure Rules as set out in Appendix 1 attached.

What is this report about?

- 1 This report requests the City Solicitor to correct a minor error in the constitution.

What impact will this proposal have?

- 2 This correction will prevent potential confusion in the application of the Executive and Decision Making Procedure Rules.

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing Inclusive Growth Zero Carbon

- 3 The rule to be amended supports open and transparent decision making.

What consultation and engagement has taken place?

Wards affected:

Have ward members been consulted? Yes No

- 4 There has been no consultation as the amendment is for the purpose of clarification only.

What are the resource implications?

5 None

What are the key risks and how are they being managed?

6 This amendment will avoid the risk of confusion and has been acted upon as soon as identified.

What are the legal implications?

7 In her role as Monitoring Officer the City Solicitor is authorised to make any changes to the constitution which are required for the purposes of clarification only.

Options, timescales and measuring success**What other options were considered?**

8 None

How will success be measured?

9 The constitution will be amended.

What is the timetable and who will be responsible for implementation?

10 The City Solicitor will arrange for publication of the amended version as soon as possible.

Appendices

- Appendix A – the Executive and Decision-Making Procedure Rules tracked change.

Background papers

- None